



वेबसाइट: [www.seepz.gov.in](http://www.seepz.gov.in) | ई-मेल: [dcseepz-mah@nic.in](mailto:dcseepz-mah@nic.in) | टेलीफोन: 022-28290856/28294700

**OFFICE ORDER No. ...2.11.../2025**

In partial modification of the earlier Office Order No. 179/2025 dated 19.05.2025, the following modifications are made herewith. During the leave period of officers, the following link arrangement will be adhered to:

| Sr. No. | Name of the Officer                | Name of 1st Link Officer           | Name of 2nd Link Officer           |
|---------|------------------------------------|------------------------------------|------------------------------------|
| 1.      | Ms. Y. Mangala, PAO                | Shri Palash Shankar, ADC           | Shri Hanish Rathi, ADC             |
| 2.      | Shri Hanish Rathi, ADC             | Shri Rahul Vithal Shivannagol, ADC | Shri Palash Shankar, ADC           |
| 3.      | Shri Palash Shankar, ADC           | Shri Soodershan Shindde, ADC       | Shri Hanish Rathi, ADC             |
| 4.      | Shri Soodershan Shindde, ADC       | Shri Palash Shankar, ADC           | Shri Rahul Vithal Shivannagol, ADC |
| 5.      | Shri Jai Deep, ADC                 | Shri Vivek Zarwal, ADC             | Shri Soodershan Shindde, ADC       |
| 6.      | Shri Vivek Zarwal, ADC             | Shri Jai Deep, ADC                 | Shri Soodershan Shindde, ADC       |
| 7.      | Shri Rahul Vithal Shivannagol, ADC | Shri Hanish Rathi, ADC             | Shri Soodershan Shindde, ADC       |
| 8.      | Shri Ashok Kumar Meena, LDC        | Shri Janesh Tripathi, LDC          | Ms. Divyanshi Goyal, LDC           |
| 9.      | Shri Janesh Tripathi, LDC          | Ms. Divyanshi Goyal, LDC           | Shri Ashok Kumar Meena, LDC        |
| 10.     | Ms. Divyanshi Goyal, LDC           | Shri Jagdish Prasad Gaur, LDC      | Shri Janesh Tripathi, LDC          |
| 11.     | Shri Jagdish Prasad Gaur, LDC      | Shri Ashok Kumar Meena, LDC        | Ms. Divyanshi Goyal, LDC           |
| 12.     | Shri Ajeet Bhati, LDC              | Shri Jagdish Prasad Gaur, LDC      | Shri Ashok Kumar Meena, LDC        |

*\*In absence of Smt. Bridget Joe, EA to DC, the work related to Executive Assistant will be looked after by Shri Ashok Kumar Meena, LDC. In absence of both the employees, the charge will be held by Shri Janesh Tripathi, LDC.*

2. The leave shall not be granted to the Officer/Officials and their Link Officer/Officials at the same time. However, if granted in exigencies, the second link Officer/Official will look after the concerned work.

This issues with the approval of the Competent Authority.

(Palash Shankar)  
Assistant Development Commissioner  
SEEPZ-SEZ

**F.No. SEEPZ-SEZ/ADMN/10/2001-02/Vol-V/ 08224**

Date :- 16.06.2025

To:

1. All Officers / Officials of SEEPZ-SEZ
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3. Office Order File / Register
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